Indigenous Engagement Strategy: Progress Report

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | |  | | --- | |  | | Figure : | |  |
|  |  |  |

The IES Report documents the progress and outcomes from the IES Schedule of Obligations and is in accordance with the reporting requirements specified in the Facility Agreement.

|  |  |
| --- | --- |
| 1. PROPONENT: | 1. [Insert name of Proponent] |
| 1. PROJECT: | 1. [Insert name of Project] |
| 1. REPORTING PERIOD | 1. [Insert reporting period] |
| 1. DATE: | 1. [Insert date of report] |

Before sending your report to NAIF, review the checklist below to help ensure key items have been covered. Note: the [Indigenous Supplier and Employment Register template](https://naiffinance.sharepoint.com/:x:/r/teams/IO/Guidelines/IES%20Guideline%20Review/Indigenous%20Supplier%20%26%20Employment%20Register%20-%20Template.xlsx?d=w775a5d6709804684a3c0305856a06094&csf=1&web=1&e=CquO9a) can be a useful tool to collect data.

|  |  |
| --- | --- |
| 1. Checklist | |
| 1. Participation | |
|  | 1. Has there been local engagement with the Traditional Owners/Aboriginal and/or Torres Strait Islander community/Indigenous stakeholders? |
|  | 1. Have the of principles of Free, Prior and Informed Consent been upheld when engaging with local Traditional Owners and relevant Indigenous stakeholders? |
|  | 1. Has the organisation undertaken any cultural capability training? |
| 1. Procurement | |
|  | 1. Has Indigenous business procurement data been collected such as: 2. Value of contracts ($) awarded to Indigenous businesses. 3. Percentage (%) of the total contract value awarded to Indigenous businesses. |
|  | 1. Have procurement targets (if applicable) been met? |
| 1. Employment | |
|  | 1. Has Indigenous employment data been collected such as: 2. Total Indigenous Full-time equivalent (FTE) during the reporting period. 3. Percentage (%) of Indigenous FTE to total workforce. |
|  | 1. Have employment targets (if applicable) been met? |
| 1. Community Development/Cultural Heritage | |
|  | 1. Has the Project/Program supported any caring for country initiatives or cultural heritage preservation? |
|  | 1. Has the Project/Program supported any educational initiatives? |
|  | 1. Has the Project/Program supported any community initiatives? |
| 1. Reporting | |
|  | 1. Are there good news stories that can be developed and cross-promoted on IES outcomes. |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| 1. KEY AREA[[1]](#footnote-2) | 1. NO. | 1. SPECIFIC UNDERTAKINGS[[2]](#footnote-3) | 1. TIMEFRAME FOR DELIVERABLES[[3]](#footnote-4) | 1. PREVIOUS REPORTING PERIOD | 1. PROGRESS IN CURRENT REPORTING PERIOD 2. (Include evidence where applicable) |
| 1. Participation |  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
| 1. Procurement |  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
| 1. Employment |  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
| 1. Community Development/ Cultural Heritage |  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
| 1. Reporting, Monitoring & Communication |  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |

NAIF and [insert Proponent] have reviewed and accept the reported outcomes against the agreed Indigenous Engagement Strategy. The Proponent has provided these figures as representing to the best of their knowledge and have taken best endeavours to ensure information is accurate and legitimate. It is noted that there may be discrepancies due to confidentiality or disclosure around Aboriginal and/or Torres Strait Islander status and thus they are not included in these results.

## Signed on behalf of NAIF

Signature:



Position: Click or tap here to enter text.

Comment:

Click or tap here to enter text.

## Signed on behalf of [Insert Proponent]

Signature:



Position: Click or tap here to enter text.

Comment:

Click or tap here to enter text.

### Supporting documents:

Please attach any relevant documents such as, Cultural Heritage Management Plan, Native Title Agreement, commercial agreements, strategic plans, employment strategies, procurement strategies, Reconciliation Action Plan, Memorandum of Understanding and any other supporting information.

1. **Key Areas** from *NAIF Indigenous Engagement Strategy Guideline – 2023*. [↑](#footnote-ref-2)
2. **Specific Undertakings** compiled from the commitments in the Proponent’s final version of the project IES. [↑](#footnote-ref-3)
3. **Timeframe for Deliverables** compiled from the indicative timeframes for delivery of the commitments in the Proponent’s final IES. [↑](#footnote-ref-4)