1. Schedule of Obligations

|  |  |
| --- | --- |
| 1. PROPONENT:
 | 1. [Insert name of Proponent]
 |
| 1. PROJECT:
 | 1. [Insert name of Project]
 |
| 1. DATE:
 | 1. [Insert date of final report]
 |

*Review checklist below to help ensure key items have been covered.*

|  |  |
| --- | --- |
| Checklist | Quality assurance items |
| Participation  |
| [ ]  | Has there been/will there be local engagement with the Traditional Owners and/or Aboriginal and/or Torres Strait Islander community? |
| [ ]  | Will the of principles of Free, Prior and Informed Consent be upheld when engaging with local Traditional Owners and relevant Indigenous stakeholders? |
| [ ]  | Will the organisation undertake any cultural capability training with a local provider? |
| Procurement  |
| [ ]  | Will there be a process for collecting Indigenous business procurement data, including:* + Value of contracts ($) awarded to Indigenous businesses.
	+ Percentage (%) of the total contract value awarded to Indigenous businesses.
 |
| [ ]  | Are there procurement targets identified? |
| Employment  |
| [ ]  | Is there an outline of Indigenous employment opportunities including employment targets and the identification of the types of roles to be filled?  |
| [ ]  | Will accreditations be provided through employment initiatives? |
| Community Development/Cultural Heritage |
| [ ]  | Will the Project/Program support any caring for country initiatives or cultural heritage preservation?  |
| [ ]  | Will the Project/Program support any community development/educational initiatives? |
| Reporting |
| [ ]  | Are there mechanisms for monitoring and updating the IES – e.g., annual review of the IES, in consultation with Traditional Owner reference group. |
| [ ]  | Are there mechanisms to collaborate with NAIF to develop and cross-promote communication materials on IES outcomes. |

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| KEY AREA[[1]](#footnote-2) | NO. | SPECIFIC UNDERTAKINGS[[2]](#footnote-3) | TIMEFRAME FOR DELIVERABLES[[3]](#footnote-4) |
| Participation |  |  |  |
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| Procurement |  |  |  |
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| Employment |  |  |  |
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| Community Development/ Cultural Heritage |  |  |  |
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|  |  |  |
| Reporting, Monitoring & Communication |  |  |  |
|  |  |  |
|  |  |  |

NAIF and [insert Proponent] have reviewed and agreed to the final Indigenous Engagement Strategy.

## Signed on behalf of NAIF

Signature:

Position: Click or tap here to enter text.

Comment:

Click or tap here to enter text.

## Signed on behalf of [Insert Proponent]

Signature:

Position: Click or tap here to enter text.

Comment:

Click or tap here to enter text.

1. Supporting Documents:

*Please attach any relevant documents such as, Cultural Heritage Management Plan, Native Title Agreement, commercial agreements, strategic plans, employment strategies, procurement strategies, Reconciliation Action Plan, Memorandum of Understanding and any other supporting information.*

1. **Key Areas** from *NAIF Indigenous Engagement Strategy Guideline – 2023*. [↑](#footnote-ref-2)
2. **Specific Undertakings** compiled from the commitments in the Proponent’s final version of the project IES. [↑](#footnote-ref-3)
3. **Timeframe for Deliverables** compiled from the indicative timeframes for delivery of the commitments in the Proponent’s final IES – can be phases ‘pre-construction’, ‘construction’ and ‘operational’. “TBC” indicates an unknown timeframe that can be clarified in consultation between the Proponent and NAIF. [↑](#footnote-ref-4)